



One World Trek Programs

California State University Monterey Bay is offering CEUs for this event!

The registration and payment process is completely online.

- Register today for CEUs: **CEU700_OWT**
- Visit the retail site for CEU values and cost.
- There is currently **no charge** for an Extended Education Professional Development Official Transcript.
- Registration is now open. Go to [EERegister.csUMB.edu](https://ee.register.csUMB.edu)
Please see reverse side for instructions.

How to Order Official Professional Development Transcripts:

Visit the Student Services & Transcripts web page and complete the Transcript Request Form.

<https://csumb.edu/professionaldevelopment/transcript-information>

Questions? Contact the Professional Development Office

email: EERegister@csumb.edu or call: 831.582.4742



Step One: Login to CSUMB's secure website

1. Visit your [Student Portal](http://eeregister.csUMB.edu/modules/) (<http://eeregister.csUMB.edu/modules/>)
2. Click [Student Login](#) at the top navigation bar.

First Time Only: Create a New Account & Password

You will use this Login & Password to access your records.

1. Click "[Student Login](#)" (top navigation bar) and "[Create a new Customer Account](#)".
2. Create a Login Name using your first and last name or use your email.
3. Create a Password that is easy for you to remember (minimum of 8-16 characters).

Step Two: Register for course

1. Select the course Catalog type (CEU) and click on get started. **GET STARTED**
2. Click on the specific course Catalog. (One World Trek Programs)
3. Click on the Course then click on the Section to select.

4. Click Add to Cart **ADD TO CART**

The screenshot shows the CSUMB website interface. At the top, there are navigation links for 'Student Login', 'Instructor Login', and 'E&L Partner Login'. Below this, there are three main sections: 'Professional Development', 'Continuing Education Units', and 'Other Lifelong Learning Institute'. Each section has a 'GET STARTED' button. To the right, there is a callout box for 'One World Trek program registrants only' with a 'CEU - One World Trek Program' button. Below the callout box, there is a 'CEU →' arrow.

Step Three: Pay by Credit Card

Please have your credit card ready to complete your registration and payment.

1. Click Check Out **CHECK OUT** (You may be directed to Login.)
2. Complete the additional profile information.
3. Confirm course details and click Make a Payment **MAKE PAYMENT**
4. Enter your credit card information (double-check for accuracy) and click **Continue Checkout**
5. After completing the payment process, you will receive emails:
 - (1) a registration confirmation from CSUMB and
 - (2) a payment processing receipt

If you do not receive the emails, please email EERegister@csUMB.edu to ensure processing.

Congratulations... You are registered!

How to Order Official Professional Development Transcripts:

1. Visit the Student Services & Transcripts web page and complete the Transcript Request Form. <https://csUMB.edu/professionaldevelopment/transcript-information>

After you have completed your course, follow these steps to access your student records:

1. Navigate to the Student Portal: <http://eeregister.csUMB.edu/modules/>
2. Click the "Student Login" link on the top right to enter your login and password.
3. You will find all the information you need under "My Account" on the top Toolbar.
 - View your completed courses, print certificates and more!